

SWA Partnership Meeting Summary 12-14 November 2012, Benoni, South Africa

Executive Summary

The first SWA Partnership Meeting, held in Benoni, South Africa from 12-14 November 2012, brought together over 110 SWA Partners and potential partners from developing country governments, donors, development banks, civil society, multilaterals, sector partners and research and learning institutions. Participants reviewed progress of the Partnership so far and worked together to establish the future direction of SWA in achieving the common goal of sanitation and water for all. Following the success of the second High Level Meeting (HLM) in April 2012 and the growth in membership to 91 Partners, this meeting was situated at a critical point in the development of the Partnership and provided an opportunity to celebrate achievements, take stock of lessons learnt and to set out a path for the future.

The meeting's participatory design brought together a diverse range of sector players, enabling an honest dialogue and presentation of a wide variety of views on sector issues. The first two days provided Partners with the opportunity to discuss their views and engage in both plenary and small group sessions around three key themes: elevating the political dialogue, rationalizing the global monitoring landscape, and strengthening country processes. On the third day, Partnership Constituencies met in caucuses to discuss their concrete contributions to the Partnership, SWA's role in the post-2015 discussions, and the governance structure of the Partnership, including the roles of the Steering Committee and the Secretariat.

The Steering Committee met the day after the Partnership Meeting to make decisions and set a course of action for the future. Partners brought the following main points of consensus and areas for further development to the Steering Committee:

- **SWA Framework:** Partners agreed to maintain the current SWA Framework consisting of Three Priority Areas and Two Outcomes¹. Partners agreed to maintain a main focus on 'off-track'² countries whilst being strategically selective in engaging additional influential partners to build SWA's global credibility.
- **Political Dialogue:** Partners agreed to continue with a strong focus on the biennial High Level Meetings with an emphasis on improving the impact of the HLMs by strengthening the on-going in-country discussions in the lead up to and follow up from the Meetings. In addition, Partners recognized the importance of sustaining the political dialogue between HLMs.
- **Global Monitoring Landscape:** Partners agreed that a major new area where SWA has a role to play is in streamlining the global monitoring landscape, particularly around input and process monitoring, strongly linked to supporting national systems.
- **Country Processes:** There was agreement that National Planning for Results Initiative (NPRI) should emphasize on delivering results on the ground in focus countries.

On the whole, Partners committed to increasing their engagement around the Partnership's activities at global level and improving communication and advocacy around SWA. They also underlined the need to work together better at country-level and to follow-up on the commitments made at the High Level Meetings.

The meeting evaluation showed that most participants considered the meeting an excellent opportunity for Partners to meet, hold frank exchanges and debate the progress and opportunities of the Partnership.

¹ Three Priority Areas: increased political prioritization, improved decision-making and strengthened country processes to achieve Two Outcomes: increased impact of resources and strengthened mutual accountability.

² As defined by the WHO-UNICEF Joint Monitoring Program on Drinking-Water and Sanitation (JMP) in terms of achieving the Millennium Development Goal targets on water and sanitation.

SWA Partnership Meeting Summary Report

1. Introduction

The first ever SWA Partnership Meeting, held in Benoni, South Africa from 12-14 November 2012, brought together over 110 SWA Partners and potential partners from developing country governments, donors, development banks, civil society, multilaterals, sector partners and research and learning institutions. Following the success of the second High Level Meeting (HLM) in April 2012 and the growth in membership to 91 Partners, this meeting was situated at a critical point in the development of the Partnership and provided an opportunity to celebrate achievements, take stock of lessons learnt and to set out a path for the future. Participants looked back at the Partnership's achievements as well as forward to consider areas of potential future growth – enabling Partners to consider the overall context of SWA's development.

2. SWA Framework for Action

Following the Partnership-wide consultations held in advance of the meeting, a proposed revised SWA Framework was presented which 1) realigned the Framework from three priority areas to two, 2) provided detailed outcomes for each priority area and 3) laid out potential justifications for broadening to a wider set of partners – especially more middle-income countries, emerging donors such as Brazil, China and India and the private sector. The presentation provoked an engaging debate and discussion.

Many participants felt that, at this stage of partnership development, SWA should stick to its prior formulation of the framework. Some felt uncomfortable with the proposal of broadening the scope and nature of the Partnership while, at the other end of the spectrum, others felt that it is time to begin engaging with more Latin American countries, selected middle-income and highly-influential countries such as China and India. Overall, key considerations were raised around: maintaining and communicating a clear message, the most appropriate timing and pace of expansion, the human and financial capacity implications of this potential growth, and the possible advantages and disadvantages of broadening engagement.

There were concerns about: the 'unfinished business' within the current framework, the way we are measuring performance thus far, and opening up to new partners and/or activities. Some felt that a broader set of partners might dilute the focus and resources for off-track, highly donor-dependent countries. Others believed that, to be truly global, SWA has to engage countries like Vietnam and The Philippines, which can bring positive political leadership to the Partnership and foster south-south learning without competing for resources or diluting impact.

It was generally felt that a reflection on the added-value of the Partnership to the sector would be needed before changing the Partnership focus. **The participants reached a consensus that, as a Partnership, we should be “sticking to SWA's current winning formula and doing it better”.** Without significantly changing our current Framework, key areas on which partners should focus are: **emphasizing the principle of country leadership; stepping up the work of each Partner around the current Partnership's objectives; clearly documenting and sharing the results of the Partnership both at country and global level; and linking more effectively to regional initiatives.**

3. Key Thematic Areas

Participants discussed the three main themes of SWA in breakout groups: **elevating political dialogue, rationalizing global monitoring, and strengthening country-level processes.** Discussions highlighted a broad spectrum of opinions, which link back to the need for clarity around the wider vision of the Partnership, and the respective roles of the Partners, Steering Committee, and Secretariat.

3.1 Elevating Political Dialogue

Recognizing that the SWA High Level Meetings have successfully placed water, sanitation and hygiene (WASH) higher on the political agenda and generated substantial political commitments by

countries and donors; Partners explored options to leverage high level political dialogue in between the biennial High Level Meetings (HLMs) and discussed ways to increase the impact of future HLMs.

One way to elevate the on-going political dialogue is to ensure systematic and strategic high-level implementation and reporting on the HLM commitments. Recommendations to enhance this follow-up include: the SWA Chair could formally encourage ministers/presidents/high level dignitaries to implement and report on commitments; regional political bodies should be engaged to support the delivery of these commitments; CSO Partners could follow-up with governments on the commitments; the SWA Steering Committee should lead on lobbying for action on commitments; and the SWA Secretariat should consolidate reporting and disseminate information.

SWA should seize the opportunity to use the political dialogue catalysed by HLMs to influence the post-2015 agenda to prioritize water and sanitation. Concrete channels for SWA Partners individually and collectively were identified, building on the consultation processes led by the UN Secretary-General. The 2014 HLM is an excellent opportunity to focus on a shared vision for post-2015.

Monitoring the 400+ commitments tabled at the 2012 HLM and the 200+ commitments from the 2010 HLM is essential to maintaining the credibility of the HLMs. In terms of reporting on the implementation and impact of commitments, the richness and specificity of commitments needs to be maintained. As such, monitoring and reporting should be initiated by the donor/bank and country Government which made the commitments, preferably through a multi-stakeholder validation process. The SWA Secretariat has a role to play in catalyzing reporting; providing guidance; and collecting HLM commitments to analyze and disseminate. The long-term aim should be for HLM commitments to be the product of on-going dialogue rather than simply the HLM preparatory process. Monitoring of commitments would then be embedded in national monitoring systems.

In summary, Partners agreed to continue to hold biennial High Level Meetings with a focus on improving the impact of the HLMs by: strengthening the on-going in-country dialogue; playing an active part in monitoring HLM commitments; engaging at a high level in the post-MDG dialogue; and sustaining a political dialogue on WASH in-between HLMs.

3.2 Rationalizing the Global Monitoring Landscape

The breakout group on monitoring discussed the need to rationalize the current global WASH monitoring landscape and the potential role that SWA could play. Partners agreed that credible and efficient monitoring is essential to target resources and interventions effectively, both at global and national level; however, the current WASH monitoring landscape is overcrowded with a plethora of overlapping global and regional initiatives. Further, many of these initiatives are designed to fill the gaps from inadequate national monitoring systems, rather than designed to strengthen and draw on national systems.

The majority of participants agreed on both the need to rationalize global efforts on monitoring and that SWA can play an important role in this. However, there was a strong feeling that any initiative to **rationalize monitoring at the global level should be predicated on strengthening national monitoring systems**, rather than meeting global monitoring needs. While acknowledging that some global and regional monitoring initiatives play an important role in catalyzing sector analysis and monitoring improvements at national level, there is also the recognition that uncoordinated 'extractive' requests from the global and regional levels create parallel systems and place a burden on national governments.

There was general agreement that improved coordination amongst the key global monitoring players would be beneficial for countries and the global context as well. Most participants also welcomed the idea of developing shared, voluntary monitoring norms and standards in order to improve comparability of information at both national and global level. This would allow monitoring information from a variety of sources to be aggregated, provide specific guidance on best practices in monitoring and allow benchmarking amongst countries.

Consensus was reached on proposing to the Steering Committee that a SWA Monitoring working group be created which could lead on proposals and consultations on several topics:

- Coordinating/harmonizing major global monitoring initiatives (short term)
- Commissioning a rapid appraisal of sector analysis processes and good monitoring practices at country level (short term)
- Encouraging donors to support strengthening of national monitoring systems (short-term)
- Developing a shared set of standards and norms for national-level monitoring (mid-term)
- Encouraging donors to better use information to target assistance (mid-term)
- Working towards 'one global-regional-national system' (long term)

3.3 Strengthening Country Processes

Partners discussed the added-value of the Partnership in strengthening country processes (leadership, governance, planning, financing, coordinating and learning) and in particular, taking forward the National Planning for Results Initiative (NPRI). There was a strong consensus that effective country-led processes are critical to sector progress and that this is a major focus for most SWA Partners. A distinction was made between what Partners do individually to support the development of country systems, as part of their on-going programmes, and what the SWA Partnership does collectively to support the development of country systems. Partners proposed a variety of collective actions that should be taken under the SWA 'banner' at country level. **Further consultations are required to prioritize and build consensus on key joint actions that add value at country level.**

One area where most Partners **agreed there was scope for collective action was on the aid-effectiveness agenda** (including improving coordination, aligning efforts in support of country leadership, and building effective local systems). **Other identified areas of support include: linking country process improvements with sector investment; building one country-regional-global monitoring system; and working towards consistent country-led analytic tools.**

SWA Partners would like to see the National Planning for Results Initiative (NPRI) quickly move to joint action and 'learn-by-doing' to apply the aid-effectiveness principles (set out in the NPRI vision paper) in priority countries that have sought NPRI support. While aid effectiveness is at the very heart of all SWA activities, NPRI can provide special attention to a subset of countries where governments and their development partners make a clear case that existing aid modalities are ineffective. Additional clarity was requested for the process by which countries applied or were selected.

4. Communications for Maximum Impact

Partners recognized that SWA requires a common and compelling narrative. We have made some progress but everyone would like to see more effective communications, especially around:

- Further clarity on what SWA is and what it is trying to achieve
- Agreed rules of engagement for Partners, including a distinction between what Partners do and what the Partnership does
- Communicating the impact of SWA more effectively and building a compelling narrative based on the change arising from SWA Partnership actions (for example, the excellent stories shared by participants on how they involved their Ministers of Finance in HLM preparations)
- Common information and advocacy materials that Partners can tailor for specific needs
- Developing and coordinating messaging for targeted audiences
- Effective planning around key opportunities to influence the political agenda, including preparation of spokespeople and common messaging.

5. Working Together Better

Partnership Constituencies (Developing Countries, Donors and Development Banks, Civil Society Organizations, Research and Learning Organizations, Sector Partners) met in caucuses to discuss

their concrete contributions to the Partnership, SWA's role in the post-2015 discussions, and the governance structure of the Partnership – including the roles of the Steering Committee and the Secretariat. Annex 2 contains the details of each Constituency Caucuses discussions.

Across the board there was a huge amount of enthusiasm and willingness to envision a large number of actions which could be taken to achieve SWA's goals. However, expanded activity also presents challenges as some identified activities are not consistent with the idea of “sticking to the current framework”. Generally, **Partners recognized a need to take on more as Partners and be accountable for their actions. Holding Partners to account for the HLM commitments** was a common expectation. Proactively expanding membership and linking to regional fora were also discussed in some groups. Many constituencies called for increased engagement in the post-2015 dialogue especially by governments, civil society and the SWA Chair.

Partners called for a stronger, more engaged Steering Committee and provided recommendations for achieving this engagement. Partners also recognized the strong role that the Secretariat had played in delivering SWA activities. The role and size of the Secretariat was also discussed and some requested the Secretariat to build on the excellent work to date by further strengthening its communications and outreach with partners. Although there was no clear consensus on whether to expand the Secretariat there was a **clear consensus that Partners need to do more under the SWA banner and not to expect the Secretariat to take leadership in SWA activities.**

Communications and outreach were a common theme, including outreach from the Steering Committee to their respective constituency Partners, from the Secretariat to Partners, and advocacy about SWA to external audiences. Partners asked Steering Committee members to more systematically consult with and provide feedback to constituency Partners; while asking the Secretariat for more support to improve outreach to constituencies and to develop joint communication and advocacy materials. Developing countries also asked civil society for more support on advocacy to political leaders.

Each Constituency group laid out a number of specific action points and recommendations to strengthen the Partnership in 2013 and beyond. These inputs are reflected throughout this report and are detailed in Annex 1.

6. Conclusion

The SWA Partnership works to change the way the WASH sector does business so that every country leads and is accountable to its own citizens for its own service provision, within a global framework of cooperation. As one participant stated, ‘ultimately this Partnership is about working better together to make a concrete change in people's lives’. By reaffirming this shared objective at the meeting, Partners committed to stepping up their individual contributions to the Partnership and to improve the way in which we collaborate and communicate to achieve our common vision.

The **final takeaway message** from the meeting was that we would work to consolidate gains made so far. **We should continue to do those things that we do well, but do them even better.** All SWA Partners were challenged to step up their efforts to elevate political dialogue on WASH, rationalize sector monitoring, and strengthen country processes and enable the Secretariat to continue to play its support role. The Partner's recommendations were reviewed by the Steering Committee on the day following the Partnership Meeting. The Minutes from the Steering Committee, including key decisions taken, are in Annex 2.

ANNEXES:

1. Summary Notes from Constituency Caucuses
2. Steering Committee Minutes
3. Summary of Meeting Evaluation
4. Final agenda
5. List of Participants

Annex 1: Summary Notes from Caucuses

1a. Overall Summary

Developing Country Governments

- Committed to follow up on HLM commitments
- Requests for support from the secretariat and constituencies for cross country exchange and learning and dissemination
- Call for mutual accountability from donors
- Assess demand and seek to engage with country processes
- Enhance national level focal points to link with Steering Committee
- Improve outreach from SC to constituency

Multilaterals

- Growing multilateral engagement in SWA and strong dialogue between UN-Water and SWA
- Steering Committee to be central platform for decision-making
- Multilaterals to facilitate and finance follow-up activities from the HLM in countries

Donors

- Growing donor constituency engagement
- Greater clarity on roles in SWA needed
- Develop a dated action plan for next 1-2 years to look at how decisions will be made. This will help donors to see how to contribute
- SC to make clear decisions on: HLMs, reporting on commitments, SWA role in monitoring, SWA country support role, membership expansion, how SWA engages in post 2015 dialogue

Other Sector Partners

- Greater emphasis to building a movement from the bottom up and clarify how to do this
- Clearer communication on the specific role of the Sector Partner constituency
- We should consider SWA as 1. Political operations – HLMs / advocacy / dialogue / tracking commitments and whether they're met and 2. Country Process support – helping fragile / off-track countries develop sector frameworks

Civil Society Organizations and Networks

- Commit to set up CSO focal points in each country
- In country-level coordination meetings to promote SWA
- 6 monthly report card or countries to monitor progress
- Request to continue to fund CSO support role

Research and Learning

- Detailed proposal to develop R & L function within SWA
- R&L to focus on tools that help inform SWA activities and play a brokering role between information/evidence / sharing and learning

Main Messages for Secretariat

- More support needed for secretariat (larger membership, more activities, South-South exchange, outreach of SC to constituencies, translation, marketing materials, support the Chair). Support to the Secretariats support a critical factor behind SWA's successes.
- Countries and other Partners to take on more and expect less from secretariat
- Increase secretariat capacity through decentralized support/ staff
- Improve transparency

Main Messages for Steering Committee and Task Teams

- Stronger leadership, more decisive, more engagement, give direction to secretariat
- Establish a Monitoring Task Team to develop a shared monitoring agenda
- Next HLM – build on success of 2012 model
- Intensify delivery of NPRI

Annex 1: Summary Notes from Caucuses

1b. Developing Countries: Africa

Actions from the constituency to further the SWA agenda:

- Deliver on promises and commitments of 2010 and 2012 HLMs
- Encourage all countries to join and maximize participation in SWA – AMCOW could be additional convener
- Engage in cross country exchange and learning from best practices within Africa as a starting point
- Carry out rapid assessment of WASH status to feed into planning processes (using CSO, GLAAS)
- Articulate demand for NPRI and seek to engage with the initiative more proactively

Changes to governance/ improved outreach of SC:

- Propose evolution of SWA structure and of Steering Committee to support coordination at national level, outreach and exchange of information
 - Enhance existing focal points at national level
 - Restructure SC representation around 5 AMCOW regions
 - Develop tools/channels to promote improved coordination and outreach between Partners

Expectations from Other constituencies:

- R&L: Support capacity strengthening and improve dissemination and uptake of research
- CSO: Draw on existing CSO advocacy tools and material to maximize use
- Donors: Mutual accountability – live up to commitments

Expectations from Secretariat:

- Facilitate south-south learning/best practices dissemination
- Focus on right political entry points when invitations for HLM are sent (e.g. President)
- Support development of tools and mechanisms for outreach from SC members to Partners and for internal communication

Post 2015 – Mobilization and Key messages:

- Need for regional stocktaking on achievements and this process needs to be aligned with consultation processes developed by UN and others
- Messages
 - Push for universal access, with focus on sustainability water quality and safety
 - Broader consultation needed
 - Look at post-2015 financing in sector

Annex 1: Summary Notes from Caucuses

1c. Developing Countries: Latin America/Asia

Actions from the constituency to further the SWA agenda:

- Bring more Latin American partners into SWA – Paraguay / PAHO host a meeting of SWA Partners in Latin America, translate documents into Spanish etc.

Changes to governance/ improved outreach of SC:

- Establish reporting lines between SC members and other Partners
- Create a position for LA/EA Rep
- Increase SWA Chair engagement to support Partners to follow up commitments
- Invite a constituency of regional bodies and invite SAARC, ASEAN, EASAN etc. to join – reciprocal arrangement with SWA

Expectations from other constituencies:

- Programme for South-South knowledge exchange
- Donors should continue support

Expectations from Secretariat:

- Documents in Spanish
- Document to help Indonesia see value added of SWA

Post 2015 – Mobilization and Key messages:

- Partners should contact nearest focal points to promote WASH on agenda

Plenary Feedback on Caucus Report

- *If possible need to expand human resources of Secretariat staff to work on monitoring; media and communications; and full time person to be assigned directly to leverage the chair.*
- *Confusion – not ‘this is what the secretariat should be doing’ – rather ‘are there any Partners who can pick this up?’ How do we match-make between demands and the actions of Partners?*
- *There are very good regional initiatives going on – need to link these with SWA.*

Annex 1: Summary Notes from Caucuses

1d. Civil Society Organizations (CSO)

Actions from the constituency to further the SWA agenda:

- We will use our strength in advocacy and mobilizing communities to play an active role in the monitoring of HLM commitments and work with SWA lead on this
- Help raise awareness on SWA at country and regional level
- We would like to establish civil society SWA focal points in each country to help in our contribution towards monitoring, raising awareness of SWA
- Participate in country processes – NPRI, preparation for HLM etc.
- We will integrate SWA into country/regional advocacy plans or develop formal action plans on our SWA engagement by regional CSO networks
- We will feed back to SWA (via Secretariat/Steering Committee) on our actions and learning
- We will use SWA commitments to strengthen dialogue with our governments and keep pressure on them to meet commitments

Changes to governance/ improved outreach of SC:

How we can help improve/what needs to be done to improve consultation between Constituents, our representatives and the Steering Committee?

- CSO steering committee members will prepare a one page summary of the issues discussed in the meeting to be shared by the national SWA focal points
- We will improve our coordination with SWA focal points
- We will make use of our current communication channels and discussions already in use for national and regional networks , as well as liaise with SWA focal points

Expectations from other constituencies:

- All constituencies in-country should raise understanding about the importance of SWA and support progress towards HLM commitments
- Donor and governments work towards HLM commitments, with the aim of increasing funding for the sector along with improved coordination and targeting
- Research and learning to play a role in helping to build the evidence base on learning
- Collaboration should be modeled at the global level: other constituencies should also ensure they are adequately representing their membership and bringing a wide representation of views to steering committee meetings
- We would like clarity and a review of 'Other Sector Partners' – many are civil society. Is it time for these to come together or be better coordinated?
- Developing country governments to include SWA as a standing agenda on any national WASH coordination mechanisms
- Where NPRI is to be implemented, developing country governments should involve civil society and in monitoring progress afterwards

Expectations from Secretariat:

- The steering committee agenda should come out 2 weeks in advance to allow for consultation
- Minutes should be sent out within a week after each steering committee meeting
- A country level self-assessment tool to monitor progress. This should cover both HLM commitments and SWA/ constituency activities, to complement the formal from the Secretariat
- Consider what are the implications of strengthening the SWA Partnership in Secretariat capacity and what changes may be needed.

- Continued support for the Civil Society support role

Post 2015 – Mobilization:

- Get involved in the UN national consultation, ensuring we mobilize smaller CBO/grass root organizations
- There will be a CSO lead within 'Beyond 2015' on the water thematic consultation
- Keep the media informed about developments and messaging at country level
- We will make use of any elections happening to get political commitment and inclusion in manifestos

Post 2015 – Key messages:

- Universal coverage for WASH and reflected in national policies and plans
- Water security – encompassing WASH and water resource management Position WASH as both vertical development issue and horizontal – stressing links with other human development areas
- Specific messages are still to be developed at national and global level
- SWA Partners can utilize its strength and breadth of membership to mobilize around agreed key messages

Plenary Feedback on Caucus Report

Broadening membership to SWA:

- *The private sector has a strong role at country level and decisions on how and to what extent to involve them should be taken at that level. Engage with them, yes, but not invite them to join the global partnership. If it is to be proposed – a clear rationale needs to be put forward.*
- *Widening the developing country membership – SWA still has a lot of work to do to strengthen and demonstrate clear success and added value with its current membership. A longer term plan would be welcome, clearly articulating why and how to involve middle income countries*
- *Commitment to themselves – set up CSO SWA focal points in each country*
- *CSO steering committee meetings will prepare one-page summaries of issues discussed in the meeting to be shared with national SWA focal points*
- *Calls both before and after SC meetings for constituents*
- *There needs to be good coordination at country level around raising awareness of SWA – use existing WASH coordination mechanisms. SWA should be a standing agenda item.*

Role of Secretariat:

- *Continuation of funding for Civil Society support role in the Secretariat*
- *Light touch self-assessment tool that could be sent to countries 6-monthly to monitor progress towards a report card*
- *Expect transparency and openness from the Secretariat, and accommodate the opinions of all members*

Post 2015

- *CSOs will lead on water within 'Beyond 2015'*
- *Get involved within UN consultations*
- *Water security framing with universal coverage for WASH and reflect in national policies and plans*

Annex 1: Summary Notes from Caucuses

1e.Multilaterals

Actions from the constituency to further the SWA agenda

- Need to have all UN agencies present & on board – more seats for UN agencies
- Steering Committee has to be the central platform for decision taking – including through task force / executive committee? Their responsibility is to submit to the Steering Committee which will decide
- Partners need to be responsible to implement decisions taken by SC
- Partnership meeting to be held each or every other year. Needs to be organized by other Partners for logistics etc. – not just the Secretariat
- Share costs

Changes to governance/ improved outreach:

- Explore to see which channels of communication we can use – the communication tools currently used are not effective to have good conversations and make decision quickly. Need other means of communication that can facilitate greater interaction
- Decision processes need to be transparent and clear. What are the deliverables and decisions? Then people can contribute and engage.

Expectations from Secretariat:

- More power/authority needs to be given to countries at national level – they need to take responsibility
- Cannot expect everything from Secretariat – countries need to take initiative
- Relationship between Secretariat and Steering Committee needs to be clarified. NB: The Secretariat needs to report to the Steering Committee
- Need to make sure The Secretariat is protected to make sure it works accordingly
- Partners should follow up on things initiated by the Secretariat – bring together countries in a sub-region with multi-stakeholder delegations to try and operationalize the commitments made. Could be a peer exchange, with international organizations providing a support role. Under the auspices of SWA, at the local level.

Expectations from other constituencies:

- Banks /financial Partners need to support the commitments taken during the HLM
- CSOs need to make their voice heard / speak up more – they are not visible. Civil Society will help guide the way – we should listen to them especially on specific matters – e.g. Aid Effectiveness
- For most Partners – together need to take ownership of the initiative

Annex 1: Summary Notes from Caucuses

1f. Donors and Development Banks

- Recognize the point in time this meeting represents – SWA has come far in just 2 years
- Recognize growth and potential
- Recognize the important role the secretariat has played in pulling this meeting together
- Key areas needing decision:
 - HLMS going forward – structure, frequency, location etc.
 - How will commitments be reported on?
 - SWA role in global monitoring broadly
 - Country level processes – need for clarity on what Partners can expect and what they should contribute
 - What is SWA's role in global advocacy? Important convener of people
 - Membership expansion – Who should be approached? A need for clarity and decision making
 - How will /should SWA engage in Post 2015? Focus of SWA must not be lost.
- Possible recommendation – develop a dated action plan for next 1-2 years to look at how decisions will be made, how consultation will happen
- SWA Framework – what are the decisions? How will they be communicated?
- Governance issues:
 - Need an independent evaluation of SWA – clarity on roles and responsibilities
 - Size of steering committee – Is this right? Is the meeting schedule right?
 - Need clarity on consultation process – feed input into steering committee
 - Streamlined agenda for SC with clear decision points
 - Steering Committee should think about having an executive function, dealing with higher level decisions
- Would have liked to see more evidence-based focus in papers – where did the analysis come from, and how is that driving towards decisions?
- Transparency of SWA:
 - Financial reporting / procurement / processes

Plenary Feedback on Caucus Report

- *What did donors discuss that they would bring to the Partnership? They didn't get into this. But an example from the Gates Foundation was their financial contributions, and talking to others about joining and generally spreading the word.*
- *How can the Donors help the SC deliver? They wish to see the rules clarified so they can all engage more fully and productively.*
- *SWA is not a legal entity and does not get funded, unlike formal organizations. It is the Partners themselves that would need to do any further financial reporting.*
- *Donors want to see the activities and how they are funded, so they can see how they would fit in, where shortfalls existed and which portion of the big picture should they participate in.*

Annex 1: Summary Notes from Caucuses

1g. Other Sector Partners Constituency

Note: *Other Sector Partners* are defined by the SWA Governance Document as “International specialist organisations with recognized water and sanitation technical and policy expertise and influence, and global and/or regional remit.”

- There is so much clarification going on, but some of the picture is still confusing
- It’s amazing what we’ve got here – there’s huge interest, and the Secretariat has done a great job
- Part of the reason there’s confusion is that there are two businesses operating here – we need to think of them like this:
 - 1. Political – HLMs / advocacy / dialogue / tracking commitments and whether they’re met
 - 2. Country Process support – helping fragile / off-track countries develop sector frameworks
- What would it take to succeed with both businesses? Do we need staff? How do we use the Partners? What form should they take?
- We need “SWA 2.0”
- The country processes task team should continue its roll out of the vision and its ‘learning by doing’ phase for the next 6 months – then take stock again
- Need clarity on form – who is driving this? What are the roles? Where is the leadership?

Annex 1: Summary Notes from Caucuses

1h. Research and Learning Constituency

Proposed role within SWA

- Advocacy role for capacity building, research and learning, so it becomes included in national sector plans
- Brokering role between information/evidence – making them accessible and available to SWA Partners
- Evaluation of SWA activities, HLM, NPRI, monitoring etc. – study and analysis around activities SWA is undertaking
- Supporting Secretariat in engaging SWA Partners – helping new reps ‘catch up’
- Need to support Partnership in sharing and learning between different Partners
- Strengthening SWA, especially their constituencies, by trying to engage more Partners

Way of functioning / keeping up momentum

- Internal communications and external branding
- Will put together a work plan / list of activities as a constituency

Secretariat

- Need a workspace in which R&L members can communicate
- Need to find an improved way of dialoguing – teleconferences are not enough

Steering Committee

- Should take ownership of the R&L workplan and hold Partners accountable for implementing the program
- Should be a standing item on R&L, and other constituencies to report on the progress they are making on commitments

Activities

- Support through SWA in making available tools, examples of good practices etc. – common repository – especially for NPRI
- Elaborate briefing note – need for capacity development in national plans
- Studies on advocacy before HLM
- Analysis of commitments made at HLM – how far are they aligned with national plans and priorities

Post- 2015

1. Two processes – technical and political
2. Most Partners already involved in technical parts
3. Countries should express their needs if they see a role for R&L constituency
4. Will keep on their agenda, but have not identified actions yet

Other constituencies

- Expressions of needs and demands of other constituencies, through steering committee

Plenary Feedback on Caucus Report

- *US Universities WASH consortium – possible linkage*

Annex 2: Steering Committee Meeting FINAL Minutes
Thursday 15 November, 2012
Kopanong Hotel, South Africa

Action points:

Action	Responsible	Deadline
General		
Submit suggestions of major events in the first half of 2013 where it might be appropriate for the SC to meet at.	All SC members	10 December 2012
Feedback SC minutes to Constituencies after each SC meeting	All SC members	On-going
Each SC Member will more actively engage and consult with Partners in his/her constituency	All SC members	On-going
Governance		
Review the Governance Document	Darren Saywell (Vice-Chair), Thilo Panzerbeiter (Northern CSO Rep), TBA (FANSA), TBA (WaterAid); Support: Secretariat	January 2013
Undertake a rapid review of the executive function within management/governance models in other partnerships and networks and offer recommendations for improved decision-making.	USAID will provide a junior consultant and coordinate with the Secretariat	January 2013
Draft background paper on timing/scope options of an independent evaluation of SWA.	Lily Ryan Collins (DFID)	For next SC meet. (~March 2013)
Propose a plan for 2013 Partnership Meeting	Johan Gely (SDC)	February 2013
Develop a strategic plan for the Chair's activities in 2013, including a process for making decisions on additional requests by SWA Partners.	Yaw Sarkodie (Ghana), Johan Gely (SDC) and Henry Northover (WaterAid); Support: Secretariat	21 December 2012
Structure the agenda of the four annual SC meetings (two in-person and 2 calls) around clear decision points.	Darren Saywell (Vice-Chair) Support: Secretariat	for Future SC meetings (starting in 2013)
Political Dialogue		
Prepare a strategy for the next HLM and also activities and opportunities leading up to a next HLM. A decision on the next HLM is needed by end January 2013.	Sanjay Wijesekera/UNICEF (lead), Henry Northover/WaterAid, Salisu Abdulmumin/AMCOW, Chris Williams/WSSCC and Dibalok Singha/FANSA	January 2013
Global Monitoring		
Draft a terms of reference for a working group on harmonizing sector monitoring tools.	Secretariat	January 2013
Secretariat Tasks		
Partnership Meeting Report		December 6, but aiming for Nov 30
2012 Secretariat financial report shared, including the 2012 HLM cost		December 6, 2012
Status of Secretariat tasks from 2012		December 6, 2012
Explanation of HLM commitments monitoring		December 2012
2012 Annual narrative report		January 2013
2013 Secretariat Workplan		January 2013
Viability of tracking SWA Partner contributions to SWA activities and changes in Partner behaviour will be raised at a future SC meeting in 2013		2013

Minutes

1. Introduction

1.1 Review of Partnership Meeting

Following the 2012 SWA Partnership Meeting - attended by over 100 Partners and potential partners - the SWA Steering Committee met to review the Partners feedback and discussions held in the previous days and, as the Partnership's decision-making body, to set a course for the future.

The Steering Committee agreed that the Partnership Meeting (PM) was held at a critical point in the development of the SWA Partnership. The success of the second High Level Meeting (HLM) and the growth in its membership has opened up new options for the SWA Partnership and the meeting was an opportunity to celebrate achievements, take stock of lessons learnt and test out potential paths for the future.

A key message from Partners was to consolidate gains. This is a major global partnership; it is in the early stages of its development and whilst some responded positively to the new ideas put on the table, others were more cautious. This first Partnership Meeting showed that it is a Partnership with a diverse range of views: getting consensus between Partners was not always easy. As a result, a great many decisions were left to the Steering Committee (SC) to make. The model SWA is following is to have strong and active Partners taking the lead with support from a small secretariat. Clear identification of roles (Partners, SC Members, Secretariat) was a critical message.

Key comments from SC members included:

- All SC members commit to bring more leadership and inputs to the SWA Partnership
- Many people did not have clarity on roles of Partners vs. Partnership and also roles of Secretariat and the SC. Communicating these roles needs to be clear going forward.
- New ideas were put on the table at the beginning of the PM and it became clear that the focus from the start should have been on achieving common knowledge, before moving to decisions.
- Preparation for the PM is welcome (background papers, consultation, etc.) however, the substance needs to come from Partners and the Steering Committee rather than the Secretariat in the future.
- The constituency breakout groups were very effective and should be central to future PMs.
- The PM should be framed to reach consensus on key issues to inform the SC.
- A clear take-home message(s) would have been useful.
- The SC is the decision-making body of SWA. The SC should be putting options before **informed** Partners to gather views of Partners but the decisions belong to the SC.

2. Vision and SWA Framework

New ideas for the SWA Framework were put on the table at the PM, however, the message from the Partners and the decision from the SC is that the Partnership will maintain its existing Vision and Framework and will work to consolidate efforts so that as a Partnership we can 'do what we are already doing, better.' There is scope for changes to the Partnership's strategies within the current framework but the SC agreed that, for now, the Partnership will focus on the existing three priority areas and two outcomes and review its actions and strategies to see what is needed to improve impact. The majority of participants agreed that SWA needs to make progress on its initial framework and achieve greater impact before looking at broadening the scope of the Partnership.

➔ **DECISION: The Partnership will maintain its current Vision and Framework (three priority areas and two outcomes)**

3. Governance

A number of issues around how the Partnership works were raised, including issues of governance and how we can work better together. Several issues were discussed, decisions made and short-term actions set out, as summarized below.

➔ **Decision: The SC agreed to fully review the Governance Document in light of what has been learned since it was first drafted two years ago.**

- *Action: Darren Saywell (Vice-Chair), Thilo Panzerbeiter (Northern CSO Rep), FANSA (TBA) and WaterAid (TBA) will lead a review of the full Governance Document, with Secretariat support, by January 2013.*

3.1 Improving Steering Committee Functionality

SC Members agreed that as a governance body it needs to be more proactive and a stronger driving force for the Partnership. All SC Members agreed to increase engagement and leadership. It was further agreed that the SC should have better focused, but less frequent, meetings where members attend better prepared, having consulted with and thereby representing their constituencies.

➔ **Decision point: in the future, the SC will have two in-person meetings a year, preceded by a preparatory (virtual) discussion approximately two months prior to the in-person meetings (hence, a total of four meetings per year).**

- *Future SC Meeting Agendas should be structured around a series of decision points, supported by comprehensive preparation of background materials and constituency consultations.*

➔ **Decision: Roles and responsibilities for SC members should be clearly articulated and known by all Partners.**

- *A revised Governance Document should set out a terms of reference, roles, responsibilities and performance criteria for SC members*
- *Each SC Member will more actively engage and consult with Partners in his/her constituency*

➔ **Decision: The SC will explore the role of an executive function to improve its functioning.**

- *USAID will provide a junior consultant to undertake a rapid review of executive functions in governance/management models in other partnerships and networks, in coordination with the Secretariat by January 2013. Recommendations will be offered for improved decision-making in the SC.*

3.2 Independent Evaluation

The SC discussed the idea of an independent evaluation so that it can make better evidence-based decisions on how to proceed, both on substantive as well as governance issues.

➔ **Decision: The SC agreed that an independent evaluation would be valuable but the timing and scope is not yet clear. The SC noted that, during the Partnership Meeting, constituency groups provided many good points on what SWA should be doing and that these could usefully be drawn on in the shorter term to direct the Partnership's focus.**

- *Action: Lily Ryan Collins from DFID will draft a background paper to present options for timing and scope of an independent evaluation, on which to base decisions on future strategic changes. To present in advance of the next SC meeting (~March 2013)*

3.3 Next Partnership Meeting

The periodicity of Partnership Meetings was discussed.

➔ **Decision: The SC agreed that a Partnership Meeting should be held once every two years, alternating with the High Level Meeting. However, as we are in such a critical period, the next Partnership meeting will be held in November 2013 (an offer to host was proposed by Switzerland).**

- *Action: SDC to come up with a proposal for tabling a at the next Steering Committee meeting.*

3.4 SWA Chair

The SC agrees that the SWA Chair John Kufuor offers great political capital. Thus far, President Kufuor has sent several letters and chaired the 2012 HLM. Further, he carries WASH messages to other meetings he attends. In the future, we need to selectively identify strategic opportunities which the Chair can engage on. The SC reviewed and agreed that the role for the Chair is as a global spokesperson for SWA in political, and possibly media events, and that we should consider not only letter writing actions but other forms of media engagement (video addresses, etc.).

➔ **Decision: A year-long strategy will be set to engage the SWA Chair on.**

- *Johan Gely (SDC), Yaw Sarkodie (Ghana) and a representative from WaterAid will work with the Secretariat to develop a strategic engagement plan for the Chair by 21 December, 2012 including a process for making decisions on additional requests for the Chair's time by SWA Partners.*

3.5 Steering Committee Elections

New members of the SC were introduced and the election process for each constituency was explained.

- Most constituencies carried out elections and others conducted a consultation process to select members. It was noted that elections are challenging in the developing country constituency as there are limited nominations and limited voting. Ten new SC members have joined following the last elections. In October 2013, 11 SC slots would be under consideration for re-election (see attached table).
- It was noted that the aim of 1/3 of representatives being women remain a target still to be reached. (currently 21%)
- A question was raised about who decides which organizations are in the 'Sector Partners' constituency. The current practice of accepting Partners into this constituency is guided by the Governance Document criteria, which some people find too vague, and then the Secretariat advising the SC per application. The SC then accepts or declines applications. It was requested that this be a key issue for review when the Governance Document is reviewed/revised.

4. Political Dialogue

The SC agreed that SWA's political dialogue activities, including the keystone HLM, requires further thought and strategy following the inputs from the Partnership Meeting.

- *Action: a small group (led by Sanjay Wijesekera/UNICEF, including Henry Northover/WaterAid, Salisu Abdulmumin/AMCOW, Chris Williams/WSSCC and Dibalok Singha/FANSA) will be convened to set out a strategy for the next HLM, including activities and opportunities leading up to the next HLM. A recommendation on the next HLM to be presented to the SC by January 2013.*

Key points from the SC discussion, to guide the small group's work, include:

- More analysis is needed on the implications of options under consideration.
- Clarity around HLM's objectives and success indicators - what is it that, concretely, only an HLM can successfully resolve/answer/deliver?
- Particular modalities on how to track commitments/alignment with GLAAS should be developed
- A few options for the next HLM were offered: keep same successful formula, introduce regional HLMs and/or another venue or a smaller more strategic high level meeting
- Preparations for a 2014 HLM need to start by early 2013
- Base decisions on analysis / feedback from countries at political level
- Address how to leverage the commitments made
- Articulate and disseminate a detailed plan on what needs to happen before, during and after the HLM
- Work out timing in relation to GLAAS, reporting, commitments. We need to ensure strategic sequencing in order to be effective
- Improve outreach and engagement of a broader set of Partners at country level far in advance.
- The HLM should be designed as a part of an on-going political dialogue, a process more than a meeting.
- SWA should think more about how to link the on-going HLM Dialogue with the Country Processes discussions, especially around setting and implementing commitments.

5. Global Monitoring

During the Partnership Meeting, Partners discussed and overwhelmingly supported the idea of SWA being used as a platform for rationalizing the global monitoring landscape. While there is general consensus that the JMP is the global monitoring tool to monitor 'outcome' (coverage), monitoring inputs and processes is a cluttered field. The SC agreed to set up a working group to harmonize/coordinate/rationalize the various input/process monitoring tools and look at 'standardizing' a small number of parameters to enable harmonization. Everyone agrees that SWA is a platform for agreement and not an enforcement body – any standards or norms developed will be voluntarily adopted by governments and development partners.

➔ **Decision: SC members agreed that SWA has an important role to play in streamlining the global monitoring landscape.**

- *Action: A group will be formed to develop a strategy proposing how the many input/process monitoring tools can be harmonized. The Secretariat will draft a terms of reference for this group by January 2013. While this group may form the core group to also address 'standardizing' parameters, this latter task should be sure to be widely consultative.*

6. Country Processes

The Country Processes Task Team has developed a vision paper and frequently asked questions about the National Planning for Results Initiative (NPRI) and these are on the SWA website in French and English. The Task Team will meet on Friday, November 16, 2012 to propose how to address requests for NPRI support and how to operationalize the feedback from the Partnership Meeting. Further, at the November 16 2012 meeting, Henry Northover will hand over the chair of the CPTT to Dominick Revell de Waal. The Vice-Chair sincerely thanked Henry for his dedication, efforts and success of getting NPRI off the ground.

The CPTT will report back to the SC within 10 days of the meeting, specifically on:

- TOR and workplan for the coming year
- Minutes and proposed decision points

7. Secretariat Report

The Secretariat reviewed its reporting procedures to the SC. The Secretariat is tasked by the SC and reports in each SC meeting on the activities of the Secretariat. Further, in terms of financial reporting:

- Background: It was clarified that as per the Governance Document: “The governance structures of Sanitation and Water for All do not hold any financial authority. Any funding provided by Partners for Sanitation and Water for All operations or activities will have its own dedicated financial oversight and governance mechanisms. Funding Partners may allocate the Steering Committee a specific advice or guidance role, for which decision-making will be in accordance with this document.”
- In 2010, the Secretariat proposed a budget for 2011-2013 and reports annually against that budget.
 - Action: *The 2012 Secretariat financial report will be shared with the SC within three weeks. The cost of the 2012 HLM will also be included.*
 - Action: *A narrative annual report will be submitted to the SC in January 2013.*
 - Action: *Following the synthesis of the Partnership Meeting and SC meeting, the Secretariat will draft a proposed Workplan for 2013, by January 2013.*
 - Action: *The Secretariat will synthesize the Partnership Meeting and circulate the report within three weeks, aiming for two weeks.*

The issue of tracking all Partners’ contributions to SWA was discussed. While many agreed this would be useful in principle, the reality of discerning ‘SWA activities’ from an organization’s normal operations would be challenging. It also raises the questions of ‘doing business differently’ suggesting that reporting should not be limited to leveraging funds, but also changes in behaviour. If SWA is about doing things differently, many agencies would find that most of their resources are used for activities which would fall under the SWA framework.

- Action: *Viability of tracking SWA Partner contributions to SWA activities and changes in Partner behaviour will be raised at a future SC meeting in 2013.*

7.1 Monitoring Commitments of the HLM

The SC requested an explanation of how HLM commitments would be monitored. It was noted by all that the success of the HLM is measured by the impact of the HLM commitments being implemented. Developing countries and donors/banks each make specific commitments at the biannual HLMs and agree to report progress against the commitments. It is the responsibility of the Secretariat to coordinate the collection of this reporting, and to analyse, synthesize and disseminate the reporting on the progress of implementing commitments. In January 2013, the Secretariat will widely circulate information to Partners that, in April 2013, the Secretariat will be requesting a status update for both 2010 and 2012 sets of HLM commitments from those who made commitments at the two HLMs. In the long-term, the development and monitoring of the commitments needs to be more comprehensively addressed in the on-going HLM Dialogue (preparatory process, meeting, follow-up).

- Action: *The Secretariat will draft a correspondence on monitoring HLM commitments and share with the SC by end of December 2012. Following approval by the SC, the correspondence will be widely circulated to ensure all stakeholders are aware of the request for monitoring that will go to the governments so that the HLM commitment monitoring can be a more central part of transparency and accountability amongst stakeholders at country level – a responsibility held by Partners.*

8. Closing

- *Action: Generally, it is the responsibility of the SC to feedback the minutes to constituencies /Partners. However, these SC minutes will be circulated by the Secretariat as part of the Partnership Meeting reporting.*
- *Action: Next SC Meeting: All SC members are requested to submit suggestions of major events in the first half of 2013 where it might be appropriate for the SC to meet at.*



Steering Committee Members:

1. Mr. Darren Saywell, Vice-Chair
2. Mr. Yaw Sarkodie, Ghana
3. Mr Salisu Abdulmumin, AMCOW
4. Mr. Peter Mahal Dhieu, South Sudan
5. Mr. Irfan Tariq, Pakistan
6. Ms. Mialy Raveloarison, Madagascar
7. Ms. Vijaya Laxmi Shresta, Nepal
8. Mr. Johan Gely, SDC
9. Ms. Lily Ryan Collins, DFID
10. Ms. Heather Skilling, USAID
11. Mr. Chris Williams, WSSCC
12. Mr. Idrissa Doucoure, WSA
13. Mr. Baker Yiga, ANEW
14. Mr. Dibolok Singha, FANSA
15. Mr. Thilo Panzerbeiter, EWP
16. Ms. Bev Pretorius, UCLGA
17. Mr. Henry Northover, WaterAid
18. Ms. Ebele Okeke, Lead Spokeswoman
19. Ms. Erma Uytewaal, IRC
20. Ms. Maimuna Nalubega, AfDB
21. Mr. Dominick Revell de Waal, WSP/WB
22. Mr. Sanjay Wijesekera, UNICEF

Observers

23. Mr. Bruce Gordon, WHO
24. Mr. Federico Properzi, UN-Water
25. Ms. Karina Nikov, GIZ
26. Mr. George Yarngo, Liberia
27. Mr. Evariste Kouassi Komlan, UNICEF
28. Mr. Clare Battle, WaterAid

Secretariat

29. Ms. Cindy Kushner, Coordinator
30. Mr. Piers Cross, Senior Advisor
31. Ms. Clarissa Brocklehurst, Senior Advisor
32. Ms. Fiorella Polo, Monitoring and Outreach
33. Ms. Ceridwen Johnson, Advocacy and Communications

Regrets

34. Mr. Dick van Ginhoven, DGIS

Annex 3: Evaluation of the Meeting - Summary

Evaluation forms were filled out by participants at the end of the meeting. Respondents were asked to rate, on a scale of 1-5, their thoughts on a number of aspects of the Partnership Meeting. Thirty-five participants responded: 20 from Developing Countries Governments, 5 from Civil Society Organizations, 2 Research and Learning, 2 Sector Partners, 1 Multilateral, 1 Donor and 4 unidentified. Below is a summary of the key issues and areas of feedback.

Overall Meeting's evaluation

Over 94% of respondents rated the meeting positively (with 25% finding it Excellent, 46% finding it Very Good, and 23% Adequate).

Meeting Objectives

In terms of achieving objectives, most responding participants considered the Partnership Meeting a great opportunity for frank exchanges among Partners (53% Strongly Agree and 42% Agree) and networking/meeting colleagues (53% Strongly Agree and 37% Agree). There was less agreement on whether the meeting determined a clear future for the Partnership (12% Strongly Agree, 50% Agree, 25% Unsure, 15% Disagree). Many also stated that the meeting provided them with insights directly applicable to their work and gave them a better understanding of SWA, although some respondents strongly disagreed on this last point.

Meeting design and Specific Sessions

Constituency caucuses were the most valued sessions (28% Excellent, 39% Very Useful, and 22% Adequate). Some respondents suggested these sessions should have taken place earlier in the agenda. The Post-MDG session and the session on the SWA's revised Framework were considered the least useful and somewhat confusing.

Newcomers reported they would have appreciated a better introduction to SWA and to its niche in the sector. Others would have liked to see more positive stories on the impact of SWA in countries and more on following-up the HLM commitments. One participant suggested finding ways to follow-up the discussion after the meeting.

Organization and logistics

The overall management of the meeting was very positively rated (44% Excellent, 36% Very Good, 13% Adequate). However, suggestions were made about choosing a venue with better access to the internet and a location that would allow better travel arrangements for UNICEF-sponsored participants, some of which had very long overlays.

Francophone suggested improving simultaneous interpretation and translation of documents, with one respondent stating he/she missed most of the meeting.

Other respondents suggested including a field trip or free time to visit the host country.

ANNEX 3b: MEETING EVALUATION: SWA Partnership Meeting, Johannesburg, Nov 2012

For each of the following statements, please mark the response that best reflects your opinion: 1 = *strongly agree*; 2 = *agree*; 3 = *not sure*; 4 = *disagree*; 5 = *strongly disagree*

	1	2	3	4	5
Meeting Design and Objectives					
1. The meeting enabled frank/open discussions between Partners	<input type="checkbox"/>				
2. The meeting gave me a clear understanding of SWA	<input type="checkbox"/>				
3. The meeting resulted in clear future directions for SWA	<input type="checkbox"/>				
4. The meeting enabled me to network and meet colleagues	<input type="checkbox"/>				
5. The meeting gave me insights directly applicable to my work	<input type="checkbox"/>				

For each of the following sessions, please rate their usefulness:

1 = *excellent*; 2 = *very good*; 3 = *adequate*; 4 = *poor*; 5 = *bad*.

	1	2	3	4	5
6. Session 2: SWA Sector Framework	<input type="checkbox"/>				
7. Session 3: Post MDGs	<input type="checkbox"/>				
8. Session 4a: Sustaining the Political dialogue	<input type="checkbox"/>				
9. Session 4b: Global Monitoring Landscape	<input type="checkbox"/>				
10. Session:4c Country-Level Processes	<input type="checkbox"/>				
11. Session 9: SWA Constituency Caucuses	<input type="checkbox"/>				
12. Session 4: Country-Level Processes	<input type="checkbox"/>				

For each of the following statements, please rate your assessment of the usefulness of the following: 1 = *excellent*; 2 = *very good*; 3 = *adequate*; 4 = *poor*; 5 = *bad*.

	1	2	3	4	5
13. Quality of presentations	<input type="checkbox"/>				
14. Mix of participants	<input type="checkbox"/>				
15. Facilitation	<input type="checkbox"/>				
16. Venue and hotel facilities	<input type="checkbox"/>				
17. Management and organization of meeting	<input type="checkbox"/>				
18. (for UNICEF-sponsored) Travel Arrangements	<input type="checkbox"/>				
19. My overall evaluation of the meeting:	<input type="checkbox"/>				

20. What thing about the meeting did you find **most useful**? _____

21. What did you find **least useful** about the meeting? _____

22. Any other comments or suggestions? _____

Evaluation Form completed by:

Dev Country Gov	Donor/ Bank	Multilateral	Civil Society Network	Research + Learning	Sector Partner	Other
<input type="checkbox"/>						

Name (Optional): _____

Annex 4: Final Agenda

SWA Partnership Meeting –Agenda

12-14 November 2012

Koponong Hotel and Conference Center, Benoni, South Africa

Day 1: Monday 12-Nov	Activity/Session
9.00 - 14.00	Registration
12.30 - 14.00	Lunch
14.15 - 15.45	Session 1: Opening and Introductions Chair: Darren Saywell, Vice-Chair, SWA
	<ul style="list-style-type: none"> - Introductions and Opening Remarks <i>Darren Saywell - Vice-Chair, SWA</i> - Reflections on SWA's growth and development <i>Yaw Asante Sarkodie - Team Leader, Ministry of Water Works and Housing, Ghana</i> <i>Regional Perspectives:</i> <i>Salisu Abdulmumin – Programme Coordinator, AMCOW Secretariat</i> <i>Ananda Jayaweera – Technical Advisor, Ministry of Water Supply & Drainage, Sri Lanka</i>
15.45 - 16.00	Tea-break
16.00 - 18.00	Session 2: SWA Framework Chair: Achille Kangni Kuessi, Ministry of Health, Bénin
	<ul style="list-style-type: none"> - Keynote Address: SWA Framework for the future: concept, feedback, recommendations <i>Darren Saywell, Vice- Chair, SWA</i> - Commentators <i>Idrissa Doucouré, - CEO, WSA</i> <i>Henry Northover - Head of Policy, WaterAid;</i> <i>Almud G. R. Weitz – Principle Regional Team Leader, WSP</i> - Q & A
18.15 - 19.00	Welcome drinks (Speaker: Water Research Commission)

Day 2: Tuesday 13-Nov	Activity/Session																			
8.30 - 8.45	Day 2 Opening																			
	- Report from Day 1																			
8:45-9:10	Fundamentals of linking assessments, planning and monitoring																			
	<ul style="list-style-type: none"> - Mukama Daudi Mukungu - Sanitation Coordinator, Ministry of Water & Environment Uganda - Dominick de Waal - Senior Economist, WSP 																			
9:10 – 10:00	Post-2015 Dialogue		Chair: Albert Diphorn, UN-Water																	
	<ul style="list-style-type: none"> - Presentation: WASH in Post 2015 Dialogue <i>Sanjay Wijesekera - Chief of WASH, UNICEF</i> - Plenary Questions and Comments 																			
10:00 - 12.30	Session 4: Thematic break-out groups																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 25%;">Sustaining the political dialogue and Future HLMs</th> <th style="width: 25%;">Strengthening country-led processes</th> <th style="width: 35%;">Monitoring and SWA</th> </tr> </thead> <tbody> <tr> <td>Chair:</td> <td>Sara Rogge, BMGF</td> <td>George Yarngo, Liberia</td> <td>Doreen Wandera, UWASNET</td> </tr> <tr> <td>Presenter:</td> <td>Cindy Kushner, SWA Secretariat</td> <td>Dominick de Waal, WSP</td> <td>Yaw Sarkodie, Ghana</td> </tr> <tr> <td>Facilitator:</td> <td>Sanjay Wijesekera, UNICEF</td> <td>Piers Cross, SWA Secretariat</td> <td>Clarissa Brocklehurst, SWA Secretariat</td> </tr> </tbody> </table>					Sustaining the political dialogue and Future HLMs	Strengthening country-led processes	Monitoring and SWA	Chair:	Sara Rogge, BMGF	George Yarngo, Liberia	Doreen Wandera, UWASNET	Presenter:	Cindy Kushner, SWA Secretariat	Dominick de Waal, WSP	Yaw Sarkodie, Ghana	Facilitator:	Sanjay Wijesekera, UNICEF	Piers Cross, SWA Secretariat	Clarissa Brocklehurst, SWA Secretariat
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	Tea - (pick up available starting at 10:30)																			
12.30 - 14.00	Lunch																			
14:00 - 16.00	Session 5: A coherent, well developed SWA Framework																			
	Chair: Emmanuel Parmenas, South Sudan																			
	<ul style="list-style-type: none"> - Recommendations from each thematic group - Plenary Discussions 																			
16.00 - 16.30	Tea break																			
16.30 - 18.00	Session 6: How do we get our voices heard: Chair: Amanda Marlin, WSSCC																			
	<ul style="list-style-type: none"> - Slogans competition <i>Oseloka Zikora, Communications Advisor, AMCOW Secretariat</i> - Communicating our messages for maximum impact <i>Ceridwen Johnson - Communications Specialist, SWA Secretariat</i> - Commentators <i>Emmanuel Addai - Communication Officer, WSA</i> <i>Paul Dyett - Media Relations Manager, WaterAid</i> 																			

Day 3: Wed 14 Nov	Activity/Session																								
08.30 - 9.45	Day 3 Opening:																								
	- Report from day 2																								
9.45 - 10.00	Group Picture																								
10.00 - 12.30	Session 8: SWA Constituency Caucus																								
	Tea - (pick up available starting at 10:30)																								
	<p>Breakout Groups: Constituencies brainstorm on 5 issues:</p> <ol style="list-style-type: none"> 1. Actions that each constituency can do to further develop framework and themes 2. Mechanisms to improve representation and feedback from SC representatives 3. Support requested from the Secretariat 4. Possible changes to the current governance 5. Advocacy and mobilization around post-2015 dialogue <table border="1" data-bbox="395 943 1422 1458"> <thead> <tr> <th data-bbox="395 943 746 978">Constituency</th> <th data-bbox="746 943 1082 978">Chair</th> <th data-bbox="1082 943 1422 978">Facilitator</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 978 746 1081">Developing Countries - Africa</td> <td data-bbox="746 978 1082 1081"><i>Mr. Salisu Abdulmumin, AMCOW Secretariat</i></td> <td data-bbox="1082 978 1422 1081"><i>Darren Saywell, SWA Vice Chair and Fiorella Polo, SWA Secretariat</i></td> </tr> <tr> <td data-bbox="395 1081 746 1155">Developing Countries - Asia and Latin America</td> <td data-bbox="746 1081 1082 1155"><i>Irfan Tariq, Pakistan</i></td> <td data-bbox="1082 1081 1422 1155"><i>Piers Cross, SWA Secretariat</i></td> </tr> <tr> <td data-bbox="395 1155 746 1191">Civil Society</td> <td data-bbox="746 1155 1082 1191"><i>Baker Yiga, ANEW</i></td> <td data-bbox="1082 1155 1422 1191"><i>Olivier Germain, EWP</i></td> </tr> <tr> <td data-bbox="395 1191 746 1265">Donors and Development Banks</td> <td data-bbox="746 1191 1082 1265"><i>Johan Gely, SDC</i></td> <td data-bbox="1082 1191 1422 1265"><i>Mike Eldon, Chief Facilitator</i></td> </tr> <tr> <td data-bbox="395 1265 746 1339">Research and Learning</td> <td data-bbox="746 1265 1082 1339"><i>Erma Uytewaal, IRC</i></td> <td data-bbox="1082 1265 1422 1339"><i>Clarissa Brocklehurst, SWA Secretariat</i></td> </tr> <tr> <td data-bbox="395 1339 746 1375">Multilaterals</td> <td data-bbox="746 1339 1082 1375"><i>Idrissa Docuouere, WSA</i></td> <td data-bbox="1082 1339 1422 1375"></td> </tr> <tr> <td data-bbox="395 1375 746 1458">Other Sector Partners</td> <td data-bbox="746 1375 1082 1458"><i>Henry Northover, WaterAid</i></td> <td data-bbox="1082 1375 1422 1458"><i>Jean de la Harpe, IRC</i></td> </tr> </tbody> </table>	Constituency	Chair	Facilitator	Developing Countries - Africa	<i>Mr. Salisu Abdulmumin, AMCOW Secretariat</i>	<i>Darren Saywell, SWA Vice Chair and Fiorella Polo, SWA Secretariat</i>	Developing Countries - Asia and Latin America	<i>Irfan Tariq, Pakistan</i>	<i>Piers Cross, SWA Secretariat</i>	Civil Society	<i>Baker Yiga, ANEW</i>	<i>Olivier Germain, EWP</i>	Donors and Development Banks	<i>Johan Gely, SDC</i>	<i>Mike Eldon, Chief Facilitator</i>	Research and Learning	<i>Erma Uytewaal, IRC</i>	<i>Clarissa Brocklehurst, SWA Secretariat</i>	Multilaterals	<i>Idrissa Docuouere, WSA</i>		Other Sector Partners	<i>Henry Northover, WaterAid</i>	<i>Jean de la Harpe, IRC</i>
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12.30 - 14.00	Lunch																								
14.00 - 16.00	Session 9: Taking SWA Forward Chair: Glenn Pearce-Oroz, WSP																								
	<ul style="list-style-type: none"> - Constituency Caucus Presentations - Plenary Questions and Comments - Questions and recommendations to Steering Committee Members - Common and specific actions decided 																								
16.00 - 16.30	Tea																								
16.30 - 17.30	Session 10: Final resolutions and next steps Chair: Darren Saywell, Vice-chair SWA																								

Annex 5: SWA Partnership Meeting Participant List

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